



# Parent Code of Conduct

## St Michael's Easthampstead CE Primary School

At St Michael's we are a community of active learners who go above and beyond in everything we do, equipping ourselves to make a difference in our own lives and in the lives of others

<b>Policy Name</b>	Parent Code of Conduct
<b>Brief Description:</b>	Sets out expectations for all parents, carers and visitors.
<b>Status: Statutory/non-statutory</b>	Non- Statutory
<b>Other related policies and procedures:</b>	Home–School Agreement Behaviour Policy Safeguarding Policy Complaints Procedure Online Safety Policy
<b>Approval level: HT/Governors/FGB</b>	FGB
<b>Approved by the Governing Board on:</b>	23/3/2026
<b>Frequency to be reviewed</b>	Annually
<b>Latest Date for Next Review:</b>	23/3/2027
<b>Version + Schedule of Amendments:</b>	1
<b>Signed:</b>	Shaun Riordan
<b>Position:</b>	Headteacher
<b>Date of Signature:</b>	23/3/2026

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### 1. Purpose and scope

At St Michael’s, we go above and beyond with love, nurturing every child to flourish.

We are proud of our strong partnership between school, families and the wider community. This is underpinned by our values of Love, Honesty, Respect, Kindness and Aspiration, and our shared expectations: Aim High, Be Honest, Act Kindly, Speak Nicely, Move Calmly and Listen Carefully.

This Code of Conduct sets out expectations for all parents, carers and visitors and applies to all parents, carers, visitors and anyone interacting with the school community, including online. We believe it’s important to:

- › Work in partnership with parents to support their child’s learning
- › Create a safe, respectful and inclusive environment for pupils, staff, visitors and parents
- › Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term ‘parents’ to refer to:

- › Anyone with parental responsibility for a pupil
- › Anyone caring for a child (such as grandparents or child-minders)

### 2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- › Respect the ethos, vision and values of our school
- › Work in partnership with all staff in the best interests of our children
- › Treat all members of the school community with respect and courtesy – setting a good example with speech and behaviour
- › Raise concerns calmly and appropriately, and seek a peaceful resolution to any and all issues or concerns
- › Correct their own child’s behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- › Approach the right member of school staff to help resolve any issues of concern
- › Follow published school communication and complaints procedures, and request them from the school office if unsure

Our expectations for communication:

- › Use appropriate channels (teacher, office, senior leaders)

- › Arrange meetings for complex matters
- › Respect staff time and roles
- › Allow reasonable time for responses (generally at least 48 working hours) where specific response times have not been communicated or published

Our expectations for online and social media:

- › Do not use social media to raise complaints
- › Do not post defamatory or inappropriate comments
- › Do not share images of children without consent
- › Use messaging groups responsibly

### 3. Behaviour that will not be tolerated

- › Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches/ sports days/ sporting events/ PTA events etc.)
- › Swearing, or using offensive language
- › Displaying a temper, or shouting at members of staff, pupils or other parents
- › Threatening another member of the school community
- › Sending abusive messages to another member of the school community, including via text, email or social media
- › Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- › Use of physical punishment against your child while on school premises
- › Any aggressive behaviour (including verbally or in writing) towards another child or adult
- › Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- › Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- › Possessing or taking drugs (including legal highs)
- › Bringing dogs onto the school premises (other than guide dogs)
- › Parking in restricted areas on the school grounds, or when asked not to do so, or without prior permission, and in neighbouring public roads where it may negatively impact the safety of pupils and residents
- › Damaging any school property in any way

### 4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school will respond proportionately and may take any and all of the following actions:

- › Send a warning letter to the parent
- › Invite the parent into school to meet with a senior member of staff or the headteacher
- › Contact the appropriate authorities (in cases of criminal behaviour)
- › Seek advice from the local authority's legal team regarding further action (in cases of conduct that may be libellous or slanderous)

➤ Ban the parent (or any other person) from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning anyone from the school site.