



St Michael's Easthampstead C of E (VA) Primary School

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Headteacher: Mr S Riordan

Tuesday 23rd June 2026

Dear Parents and Carers,

Following a further review of our risk assessment, consultation with the Chair of Governors, rising temperatures within the school building and the increasing impact of staff shortages due to closures at other local schools, we have concluded that we will be unable to operate a full school day for the remainder of this week.

Despite the measures we have put in place, temperatures in some classrooms exceeded **35°C before lunchtime today**. With temperatures forecast to rise, we are unable to maintain a safe and comfortable learning environment.

Therefore, on **Wednesday, Thursday and Friday, the school day will end at 12:00pm** only for children who need to attend. Gates will open at **11:50am** and all children **must be collected by 12:10pm**. **Classes will be combined and have different teachers to usual**, and **The Den, The Nest and After School Club will not operate**. Breakfast Club will run as normal.

We are strongly encouraging families to keep children at home on Wednesday, Thursday and Friday wherever possible. All absences for this reason **will be authorised**. This will help us reduce the number of children in school to maintain safe provision for those who have no alternatives.

The situation remains dynamic and may change at short notice. If conditions deteriorate further, staffing levels reduce, or attendance is higher than we can safely accommodate, **we may be required to fully close the school**. Parents choosing to send their child to school **must therefore ensure they can collect them immediately** should this become necessary.

[Remote learning](#) packs are available on the school website and teachers may also provide additional learning through their [class pages](#).

A form will be sent separately and **must be completed by all families by 6pm today** to enable us to plan staffing and provision safely. Families eligible for benefit-related Free School Meals or Universal Infant Free School Meals may request a packed lunch to take home. Further details will be included on the form.

Thank you for your understanding and support during this exceptional situation. As always, the safety and wellbeing of the children and staff in our care remains our priority.

Kind regards,

Mr Shaun Riordan

Headteacher

"Go above and beyond with love."